

## Tuition Policy and Pricing

Tuition is prepaid based on your contracted schedule and due based on the payment plan you select. You may choose to pay weekly or monthly. Weekly payments are due on Friday for the following week. Monthly payment plans are due on the 1st of the month. Children will not be able to attend if payment is more than 3 days late, if a financial hardship plan has not been agreed on. Higher Elevations Learning Place understands that everyone can experience financial hardship and we will work with families to create suitable payment arrangements, but it is the responsibility of the parent to communicate this prior to a missed payment.

Tuition is based on a core-learning 9 hour day of hours between 8:00 am - 5:00 pm. We offer before and after care options, creating plans of up to 11 hours a day from 7:00 am - 6:00 pm. You must pre-sign up for before or after care or full day care in your tuition plan. You can request one time early drop off or late pick up for a \$15.00 fee, if you request it more than 24 hours in advance. We need to make sure we have the appropriate child to teacher ratio.

We allow payment via credit card, ACH, Check and Cash.

We offer the following discounts:

- 4% Leatherman and Kaiser families.
- 5% discount for Military families
- 7% off each child for families with multiple children
- 4% discount for payments in cash

To be eligible for the discounts you must have made your payment by your due date. You may only use one discount at a time.

We offer free help navigating the state funding and childcare credits available. To see if you qualify or if we can help email [desi.hudson@help-pdx.com](mailto:desi.hudson@help-pdx.com). Families using a subsidy or grant, will need to fill out a schedule with their available hours. In most cases we are able to waive copays or overage charges.

### Schedule

We are proud to offer a variety of schedule options to fit different families' needs. The schedule you select for your child allows us to staff our center properly and creates a dependable routine for your child and your child's teacher. You are not allowed to vary from your schedule if your child misses one of their regular scheduled days. For example if your schedule is Mon, Wed, Fri, and your child is sick on Monday they can't make up that day on Tuesday or Thursdays. Other parents have paid for those spots, and we have staffed accordingly.

Updated 12/28/23 Effective 1/1/24-6/30/24



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Fax: 503.961.8735  
Info@HELP-PDX.com

LOCATION  
12029 Ainsworth Circle  
Portland, OR 97024

MAILING ADDRESS  
PO Box 118  
Fairview, OR 97024

## Tuition: Infants, Wobblers, Early Toddlers (6 weeks - 30 months)

| Tuition Infants, Wobblers, Toddlers-1 (6 weeks to 24 months) |                                   |                              |                           |                                |
|--|-----------------------------------|------------------------------|---------------------------|--------------------------------|
| Monthly Rate   |                                   |                              |                           |                                |
| Days per week  | Standard Day<br>8:00am<br>-5:00pm | Before Care<br>6:30am-8:00am | After Care<br>5:00-6:30pm | Full Day Rate<br>6:30am-6:30pm |
| 5 days   | \$1,900.00                        | \$120.00                     | \$120.00                  | \$2,100.00                     |
| 4 days   | \$1,615.00                        | \$100.00                     | \$100.00                  | \$1,815.00                     |
| 3 days   | \$1,425.00                        | \$90.00                      | \$90.00                   | \$1,605.00                     |
| 2 days   | \$1,140.00                        | \$90.00                      | \$90.00                   | \$1,300.00                     |
| Weekly Rate  |                                   |                              |                           |                                |
| 5 days   | \$475.00                          | \$30.00                      | \$30.00                   | \$525.00                       |
| 4 days   | \$403.75                          | \$25.00                      | \$25.00                   | \$401.25                       |
| 3 days   | \$356.25                          | \$22.50                      | \$22.50                   | \$325.00                       |
| 2 days   | \$285.00                          | \$22.50                      | \$22.50                   | \$325.00                       |

- Teacher student ratio is 1:4, typically we have additional staff with infants.
- Adding an additional day is \$100.00 per day
- Drop in rate is \$145.00 for children not on the schedule
- Vacation credit value is \$100.00 per day

The HELP team will determine when a child is ready to move to the next classroom. This can depend on age, development level as well as the age and dynamics of the classroom they will be moving to. We do our best to accommodate the developmental needs of each child balanced with effective classroom management for all children. In most cases children will move out of the 1:4 tuition schedule on or around 30 months. Tuition will not go down until the child has moved to the older Preschool Classroom.

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## Tuition: Preschool and PreK and School Age (30month-12 years old)

| Preschool and Junior K 3-5 years old |                                   |                              |                           |                                |
|--------------------------------------|-----------------------------------|------------------------------|---------------------------|--------------------------------|
| Monthly Rate                         |                                   |                              |                           |                                |
| Days per week                        | Standard Day<br>8:00am<br>-5:00pm | Before Care<br>7:00am-8:00am | After Care<br>5:00-6:00pm | Full Day Rate<br>7:00am-6:00pm |
| 5 days                               | \$1,375.00                        | \$90.00                      | \$90.00                   | \$1,500.00                     |
| 4 days                               | \$1,237.50                        | \$90.00                      | \$90.00                   | \$1,362.50                     |
| 3 days                               | \$1,031.25                        | \$90.00                      | \$90.00                   | \$1,156.25                     |
| 2 days                               | \$687.50                          | \$90.00                      | \$90.00                   | \$812.50                       |
| Weekly Rate                          |                                   |                              |                           |                                |
| 5 days                               | \$343.75                          | \$22.50                      | \$22.50                   | \$375.00                       |
| 4 days                               | \$309.38                          | \$22.50                      | \$22.50                   | \$340.63                       |
| 3 days                               | \$257.81                          | \$22.50                      | \$22.50                   | \$289.06                       |
| 2 days                               | \$171.88                          | \$22.50                      | \$22.50                   | \$203.13                       |

- State minimum student teacher ratio is 1:10, in certain instances with specific ages the ratio can be 1:15, we typically like to staff these rooms at a 1:10 ratio with and additional teachers aide, for larger group size.
- Adding an additional day is \$75.00 per day
- Drop in rate is \$95.00 for children without a current weekly schedule.
- Vacation credit value is \$75.00 per day.

### Fees

Waitlist fee of \$35.00 will be incurred if you choose to put your child on our waitlist. For waitlisted spots with several clients waiting for care you will be required to pay the first month of care two weeks prior to enrollment to finalize your spot.

Registration fee of \$50.00 will be paid at the time of enrollment.

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Late pick up fee \$25.00 or \$5.00 per minute whichever is greater.

Late payment fee of \$25.00 will be charged if your tuition is more than 4 days late.

Returned check fee of \$35.00 if your check is returned.

### **Vacation Policy**

Families are given up to 5 vacation days per calendar year. The number of allotted days is given based on the number of scheduled days per week a child attends. Example a child that is enrolled Monday, Wednesday and Friday will receive 3 vacation days per calendar year. Parents may elect to use their vacation days at any time after 2 months of enrollment. New vacation days will be added on the child's anniversary calendar date. Vacation days may only be used when the child is absent from school and cannot be used after a parent has given disenrollment notice. To use vacation days you must email [accounts@help-pdx.com](mailto:accounts@help-pdx.com) to request a credit. Credit will be issued on your next billing cycle.

### **Disenrollment**

You must give at least 2 weeks written notice for disenrollment, and you will be responsible for the next 2 weeks of your regularly scheduled tuition. No vacation credit can be used after disenrollment notice has been given.

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